

# American Chemical Society

Kansas City Section

425 Volker Boulevard

Kansas City, Missouri 64110

1976



ADDRESS WRITER AT:

## M E M O R A N D U M

May 3, 1977

TO: Steering Committee, Midwest Regional Meeting

FROM: *LB* Larry Breed, Representative of the Kansas City Section

SUBJECT: Final Financial Statement of the 12th Midwest Regional Meeting

At long last the financial books can be closed on the Regional Meeting held in Kansas City last October. All invoices are paid, all income has been received, the books have been balanced, and excess funds have been forwarded to the Treasurer for the sinking fund. The attached statement details income and expenses as well as the number of paid registrants at the meeting. Please note that the registration totals do not include complimentary registrations for exhibitors and symposia speakers and do not include many of the persons who attended the Chemical Education Symposium and did not register. Had precise information been available, the total attendance count for the meeting would probably have been between 650 and 700 persons.

The rather large excess of income over expenses can be attributed to two factors: First, the generous support of the meeting by the University of Missouri-Kansas City and others through reasonable charges for services and facilities; and second, the failure of certain anticipated expenses to materialize. According to our Treasurer, the current balance in the sinking fund is \$7,612.80, which is in excess of the \$5,000 maximum stipulated in our working rules. The Committee may change its rules at any time, of course, but under the current rules the participating sections will be reimbursed "at the discretion of the Steering Committee, and [reimbursement] will be prorated in accordance with the annual subsidy from the American Chemical Society to each local section." Whether to distribute these excess funds or to increase the limit that may be maintained should be considered as an agenda item at the next meeting of the Committee. It would probably be useful to have some advice from Mrs. Hodsdon in the national office with regard to the size of the needed sinking fund for a regional meeting the size of ours.

I will look forward to seeing each of you in Rolla.

rm

Attachment

FINANCIAL STATEMENT  
 12th Midwest Regional Meeting  
 American Chemical Society  
 Kansas City, Missouri  
 October 28-29, 1976

INCOME

Registration (549 registrants) . . . . .		\$5,311.00
236 @ \$ 3.00 . . . . .	\$ 708.00	
1 @ 5.00 . . . . .	5.00	
24 @ 10.00 . . . . .	240.00	
49 @ 12.00 . . . . .	588.00	
5 @ 14.00 . . . . .	70.00	
144 @ 15.00 . . . . .	2,160.00	
85 @ 17.00 . . . . .	1,445.00	
5 @ 19.00 . . . . .	95.00	
Exhibitors Fees (27 @ \$175.00) . . . . .		4,725.00
Grant, Corporate Associates, ACS . . . . .		1,000.00
Banquet Tickets (120 @ \$6.00) . . . . .		720.00
Mailing Fee, Program Booklet . . . . .		61.60
Sale of Program Booklets . . . . .		15.46
Invoices Paid by UMKC . . . . .		<u>112.23</u>
 Total Income . . . . .		 \$11,945.29

DISBURSEMENTS

Publications and Notices . . . . .		\$1,964.74
Program Books . . . . .	\$1,181.18	
ACS Services and Printing . . . . .	783.56	
Registration . . . . .		811.65
Registration Folders . . . . .	\$ 245.93	
Convention Bureau Services . . . . .	28.85	
Continuing Education Services . . . . .	346.13	
Postage/Supplies (Cont. Ed.) . . . . .	80.21	
Badges . . . . .	110.53	
Arrangements . . . . .		1,565.45
Projectionists . . . . .	\$ 220.00	
Blackboard/Chair Rentals . . . . .	165.00	
Bus Services . . . . .	102.00	
Room Charges . . . . .	740.00	
Audiovisual Equipment . . . . .	176.00	
Security . . . . .	149.40	
Telephone . . . . .	8.00	
Signs . . . . .	5.05	

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 12th Midwest Regional Meeting  
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DISBURSEMENTS (concluded)

Exhibits . . . . .		\$ 806.40
Manncraft Booths & Signs . . . . .	\$ 476.00	
Refreshments . . . . .	330.40	
Social . . . . .		1,088.43
Banquet . . . . .	\$ 726.00	
Mixer . . . . .	168.18	
Presiding Officers Luncheon . . . . .	130.50	
Steering Committee Luncheon . . . . .	63.75	
Symposia . . . . .		1,042.58
Materials/Speakers Expenses . . . . .	\$ 356.85	
Biochemistry/Speakers Expenses . . . . .	685.73	
Grant . . . . .		743.57
Speakers expenses . . . . .	\$ 630.00	
Publicity . . . . .	113.57	
Miscellaneous . . . . .		304.01
Telephone . . . . .	\$ 128.28	
Southwest Missouri Section . . . . .	47.59	
High School Teacher Award . . . . .	88.00	
Other . . . . .	40.14	
Total . . . . .		\$ 8,326.83
Cash to Sinking Fund . . . . .		3,618.46
Grand Total . . . . .		<u>\$11,945.29</u>